

QA6 – CONSISTENCY IN CARE ACROSS FACILITIES PROCEDURE

INFORMATION

Due to our company's deeply rooted beliefs, values, and Montessori philosophy, we do not share the care of children across multiple facilities.

At Building Futures Montessori, we are committed to providing a nurturing and consistent environment for the children under our care. We believe that consistency is a cornerstone of quality early childhood education and care. To uphold this belief and maintain the integrity of our Montessori philosophy, we have established the following policy:

- 1. Child-Centred Approach:** Our primary focus is on the well-being, development, and educational progress of each child entrusted to us. We recognise that every child is unique and benefits from a stable and predictable environment to thrive.
- 2. Consistency and Predictability:** We believe that consistent care and routines are essential for a child's emotional, social, and cognitive development. By maintaining a single early learning centre for each child, we can ensure that the child's daily routines, interactions, and learning experiences remain stable.
- 3. Alignment with the Montessori Philosophy:** Different early learning centres may have varying approaches, curriculum, and expectations for children. By keeping children in one facility, we can uphold our specific educational philosophies, values, and standards of care. Children will feel confident and capable, managing the expectations of a single early learning centre.
- 4. Minimizing the risk and spread of communicable illnesses:** This policy is grounded in our commitment to minimizing the risk of contagious illnesses, promoting consistency and stability for children, protecting vulnerable populations, facilitating effective contact tracing when necessary, and fostering responsible childcare practices within our community.

RESPONSIBILITIES

All educators, families, visitors, students and volunteers must comply with this procedure.

PROCEDURE

1. ENROLMENT PROCESS

Parents and guardians enrolling their children at Building Futures Montessori will be informed of this policy during the enrolment process. They will be required to commit to keeping their child at our facility exclusively.

2. COMMUNICATION

Parents and guardians will be encouraged to communicate openly with our staff and management to address any concerns or special circumstances that may arise.

3. EXTENUATING CIRCUMSTANCES

In rare cases, where a child's well-being or developmental needs require further specialised support, or cannot be met adequately within our facility, exceptions to this policy may be considered. This process will be collaboratively discussed and planned with the centres management team.

4. TRANSITIONAL PROVISION

From time to time our service vacancies may be extremely limited. When a family makes a commitment to our service where only limited vacancies are available, the child can commence care on these available days to initiate their transition into our program. Completing this transition as further days become accessible.

DOCUMENT CONTROL

Date Reviewed	Modifications
September 2023	Reviewed and created new policy document
November 2023	Modified following stakeholder consultation